

**EL RANCHO UNIFIED SCHOOL DISTRICT**

**Joint Meeting of the Board of Education  
and the  
Citizens' Bond Oversight Committee**  
*Conducting the District's Business in Public*

**ERUSD Conference Room (Student Services Building)  
9333 Loch Lomond Drive  
Pico Rivera, CA 90660**

**June 26, 2013**  
**6:00 p.m.**

**MINUTES OF BOARD & COMMITTEE ACTIONS**

**1. CALL TO ORDER**

The meeting was called to order by Delia Alvidrez, President, at 6:02 p.m.

**1.1 ROLL CALL – Members of the Board of Education**

Delia Alvidrez, President  
Rita Jo Ramirez, Vice President  
Rachel Canchola, Clerk  
Alfred Renteria, Jr., Member  
Dr. Joseph Rivera, Member (absent)

**1.2 ROLL CALL – Members of the Citizens' Bond Oversight Committee**

Dr. Aurora Villon, Chairperson  
David Angelo, Vice Chairperson  
John Chavez, Member (absent)  
Vincent Chavez, Member  
Esther Mejia, Member  
Dr. Teresa Merino, Member  
Dr. Linda Vargas, Member (arrived at 6:07 p.m.)

**1.3 ROLL CALL – Members of the Administrative Cabinet**

Norbert D. Genis, Interim Superintendent  
Leticia Covarrubias, Chief Business Officer, Business Services  
Carlos Jimenez, Director, Maintenance and Operations

**2. PLEDGE OF ALLEGIANCE**

**RECORDER** Sandy Watkins  
**VISITORS** Register No. 34-2012/2013

**3. ADOPTION OF AGENDA**

*Recommendation is made that the Agenda be adopted as submitted.*

Motion: Renteria

Second: Canchola

Vote: 4-0 PASSED  
(Rivera-absent)

**4. PUBLIC COMMENTS (Blue speaker's card)**

*This is the time of the meeting when members of the public may address matters that **are on the agenda only**. In the interest of time, individual comments will be limited to three (3) minutes. The Board shall limit the total time for each agenda item to a maximum of fifteen (15) minutes.*

- John Albitre addressed the Board and Superintendent Genis regarding an audit of Measure "A" and Measure "EE" bond funds.

**5. STUDY SESSION**

**5.1** Citizens' Bond Oversight Committee review of 2011/2012 Annual Report recommendations / critical questions.

Recommendations:

- Recommendation #1: It was agreed that the Board will hold quarterly Study Sessions with the CBOC in an effort to keep the Committee informed.
- Recommendation #2: A handbook containing relevant bond literature, by-laws, annual financial audits, annual reports, and definitions of construction terms will be developed.
- Recommendation #3: Tabled
- Recommendation #4: It was agreed that the Board will hold quarterly Study Sessions with the CBOC in an effort to keep the Committee informed.
- Recommendation #5: The Committee will be apprised when issues relevant to the bond become part of the Board agenda. In addition, copies of every Board agenda will be mailed to each Committee member's home.
- Recommendation #6: District staff will inquire with the Webmaster on the feasibility of having a bond specific link/tab on the District web site where CBOC agendas, minutes, annual reports, photos of completed bond projects and projects in progress will be posted.
- Recommendation #7: Tabled
- Recommendation #8: Discussed

**5. STUDY SESSION**

Critical Questions:

- Critical Question #1: There was a Citizens' Bond Oversight Committee for Measure "A". The Committee disbanded due to death and non-commitment of members. Project recommendations were made to the Board based on allocations per site. The Board made decisions based on staff and bond counsel recommendations.
- Critical Question #2: Addressed under Critical Question #2.
- Critical Question #3: An annual report needs to be done even if there was no activity within the year. The Superintendent is responsible for ensuring the report is completed.
- Critical Question #4: ADA compliance has been a District priority throughout the entire modernization process.
- Critical Question #5: Addressed under Recommendation #1.
- Critical Question #6: The remaining Measure "A" funds have not been allocated.
- Critical Question #7: It is not a requirement that all CBOC members be a Pico Rivera resident.
- Critical Question #8: Development of a Measure "EE" Facilities Master Plan is in the process.
- Critical Question #9: District staff has been working with the Office of Public School Construction as an additional funding source to improve facilities. The District is currently working on updating our fund eligibility. The Committee has requested to schedule visitations to facilities to familiarize themselves with what is happening in our schools.

**6. ADJOURNMENT – 8:28 p.m.**

Motion: Renteria

Second: Canchola

Vote: 4-0 PASSED  
(Rivera-absent)